

	<p>Constitution, Ethics and Probity Committee</p> <p>16 November 2015</p>
<p>Title</p>	<p>Constitution Review - Supplemental Report</p>
<p>Report of</p>	<p>Head of Governance</p>
<p>Wards</p>	<p>None</p>
<p>Status</p>	<p>Public</p>
<p>Enclosures</p>	<p>Revised Appendix C: Full Council Procedure Rules</p>
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<p>Summary</p>	
<p>This report seeks discussion and approval of revisions to the Constitution following the review of elements which require updating and review.</p>	

<p>Recommendations</p>
<p>That the Committee recommend to Council that the Constitution be amended to incorporate the changes set out in this report and the track change version attached in Revised Appendix C.</p>

1. WHY THIS REPORT IS NEEDED

- 1.1 Additional issues have been identified which are recommended for consideration by the Committee. Changes areas are proposed in section 1.2 below.

1.2 The following table represents the changes proposed to sections of the Constitution and the reasons for the changes:

No.	Section	Reference	Issue Identified	Changes Made
1	Council Procedure Rules	Page 5	<p>Full Council Procedure Rules currently state, in section 1. (j) “To agree the Council Calendar of meetings including for ordinary meetings of the Council” Reserving approval of the calendar of meetings as a function of Annual Council means that Council do not formally approve the calendar of meetings until the beginning of the new municipal year. This can have implications for: i) Members in terms of planning holidays and other commitments; and ii) officers in terms of planning projects and other matters which will require committee decisions. Officers have consulted legislation and regulations and ascertained that there is no legal requirement for Annual Council to approve the calendar of meetings. It is therefore proposed that this becomes a function of Full Council instead in order that the calendar can be approved at any point during the year.</p>	<p>Delete from Full Council Procedure Rules section 1. (j) the following wording: “To agree the Council Calendar of meetings including for ordinary meetings of the Council”</p> <p>Add the following wording into Section 2. (Ordinary Meetings) Part 1 – Statutory Formalities / Announcements: “To agree the Council Calendar of meetings including for ordinary meetings of the Council”</p>

2. REASONS FOR RECOMMENDATIONS

2.1 As per the Constitution Review report.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

3.1 As per the Constitution Review report.

4. POST DECISION IMPLEMENTATION

4.1 As per the Constitution Review report.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

5.2 As per the Constitution Review report.

5.3 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

5.4 As per the Constitution Review report.

5.5 Legal and Constitutional References

5.6 As per the Constitution Review report.

5.7 Risk Management

5.4.1 The process of managing changes to the Constitution through the Constitution Ethics and Probity Committee ensures that the proposals are developed through Member participation and consideration.

5.8 Equalities and Diversity

5.9 As per the Constitution Review report.

5.10 Consultation and Engagement

5.11 As per the Constitution Review report.

6. BACKGROUND PAPERS

6.1 None